EXPIRED PERMIT PROCEDURES

As per the Florida Building Code, Broward County Amendment, 105.3.2 Time Limitation. Permits shall expire and become null and void if work has not commenced within 180 days from the date of permit issuance or if such work when commenced is suspended or abandoned for a period of 90 days.

1. If the work described in the permit or permit application was not started, or if the work described in the permit or permit application was completed with a different permit; submit a completed Voiding a Permit Form. An inspection may be scheduled.

2. If work was started and all inspections have not been passed:
   - The contractor needs to renew the permit and pass all required inspections.
   - If the contractor is no longer active or will not renew the permit, the property owner or new contractor must complete a permit application and a Change of Contractor/Hold-Harmless Form.
   - The approved set of plans and permit card must be on the job site prior to scheduling inspections.
   - The property owner may obtain a new permit for the work and request the old permit to be voided.
   - All work must comply with the Pool Safety Barrier Act.
   - A new Notice of Commencement and/or Outside Agencies Approval maybe required for the plans.
   - If work has been removed, send a letter requesting the permit to be voided.

3. For a change of contractor:
   - Complete permit application and in the “Description of Work” section on the application, write in “Change of Contractor”.
   - Complete a Change of Contractor/Hold-Harmless Letters. If a Sub-Contractor or Specialty Contractor is the permit holder, the owner and the prime contractor shall both file Hold-Harmless Letters.
   - To change from contractor to owner/builder, the owner must complete the Owner/Builder Affidavit Form at the Building Department.