



TOWN OF PEMBROKE PARK
Building Department
3150 SW 52 AVE
PEMBROKE PARK, FL 33023
954-966-4600 Ext 211/227. 954-966-5310 (FAX)

Transmittal Form

Date: _____ Permit Number: _____ Process Number: _____
Job Name: _____ Job Address: _____

For review by: Planning sheet # _____ Engineering sheet # _____ Other sheet# _____
 Structural sheet # _____ Electrical sheet# _____ Plumbing sheet# _____
 Mechanical sheet# _____ Fire sheet# _____ Zoning sheet# _____

We are submitting to you (check) via:

Hand Delivery Postal Delivery
 Fax Copy Email

Received From: _____
Contact Person: _____
Email: _____
Phone: (____) _____ Fax: (____) _____

Additional Submittal received:

Initial (original) sets of plans
 Corrected (non-permitted) plans
 Revised (permitted) plans
 Shop drawings type: _____
 Certificate of Elevation: _____
 Site Plans Energy Calcs
 Special Inspector form
 Misc. _____

Special Instructions: _____

For Department Use Only:

Received by: _____ Date: _____