
MEMORANDUM

TOWN OF PEMBROKE PARK
3150 S.W. 52ND AVENUE
PEMBROKE PARK, FL 33023
TEL (954) 966-4600
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To: Bidders
From: Town of Pembroke Park
Date: June 15, 2018
Project: Disaster Debris Removal Disposal Services RFP
Subject: ADDENDUM No. 1

Bidders are required to acknowledge receipt of this ADDENDUM on Page A-3 of the BID Documents. Bidders are also required to include this ADDENDUM with your submitted BID. Failure to do so may cause the BID to be considered informal or irregular, and subject to rejection.

The BID Documents are hereby amended as follows:

A. RESPONSES TO SUBMITTED QUESTIONS:

1. Is there an existing contract similar to this in place or previously in place? Are the bid tabulations available?

Response: The bid tabulation for the previous contract has been placed on the Town's website.

2. On the price proposal form line item 10 can you confirm it should be per tree not per hanger?

Response: No, it is unit price per hanger.

3. Can you please confirm if the debris resulting from cutting Hazardous Trees and Dangerous hanging Limbs are to be placed in the ROW for collection under line item 1 as vegetative debris?

Response: Yes, that is correct. This debris is to be placed in the ROW for collection under Line Item 1.

4. When evaluating the proposals, in terms of price, how will the “Hourly Fee Schedule” rates be evaluated against the Unit Rate Fee Schedule? Do they hold any weight in the total assigned percentage points towards the pricing schedule? If so, how much weight do they hold? Will you add up all items to form a grand total?

Response: The “Hourly Fee Schedule” does not hold any weight in the scoring. These items are listed only as a “placeholder.” However, the “Hourly Fee Schedule” is required to be filled out for the listed personnel and equipment. If during the course of the work a forced account is utilized the incurred costs will be paid by the Town, provided sufficient backup documentation is provided.

5. Will each pricing proposal be analyzed and refined to become one total number which can then be compared to the other proposals, and if so, what is the formula that will be used to derive that total number?

Response: Yes. It will be a direct numerical evaluation of the extended totals.

6. Will extended totals (unit price multiplied by estimated quantity) be used to evaluate pricing, and if so, what estimated quantities will be used?

Response: Yes. The quantity used will be one (1).

7. Will all pricing line items be evaluated equally or will some line items receive more importance in the evaluation?

Response: All “Fee Schedule” unit pricing will be evaluated equally.

8. Are there any pre-identified TDSR Sites?

Response: Yes, the Town’s TDSR Site is located within the Town of Pembroke Park, in A.J. Ryan Park.

9. Will the payment for Hazardous Stumps include hauling?

Response: No, hauling will be paid for separately.

10. Will the payment for Hangers be for the cut only and placement of debris safely onto the ROW for collection?

Response: The payment for Hangers will be for cutting the branch and placement onto the ROW for collection.

ACKNOWLEDGMENT OF RECEIPT OF ADDENDUM

I hereby acknowledge receipt of ADDENDUM No. 1 to the BID Documents (consisting of three (3) pages) for the Town of Pembroke Park Disaster Debris removal Disposal Services RFP.

Name of Bidder: _____

By: _____

Title: _____

Date: _____