

TOWN OF PEMBROKE PARK
REQUEST FOR LETTERS OF INTEREST
ENTERPRISE RESOURCE PLANNING SOFTWARE SOLICITATION

The Town of Pembroke Park, Florida, hereinafter referred to as TOWN, will receive sealed Letters of Interest (L.O.I.) together with Qualifications Statements and Proposal Form and any other information relative to the experience, expertise or proficiency of the Proposer, at the office of the Town Clerk, Town Hall, 3150 SW 52 Avenue, Pembroke Park, Florida 33023, for furnishing the services described below:

ENTERPRISE RESOURCE PLANNING SOFTWARE CONSULTANT SERVICES

L.O.I.s must be received and time stamped by the Town Clerk, either by mail or hand delivery, no later than 2:00 p.m. local time on Tuesday, January 30, 2018 in the Town Commission Chambers located at Town Hall on the same date. Facsimile submittals will not be accepted. Any L.O.I.s received after 2:00 p.m. local time on said date will not be accepted under any circumstances. Any uncertainty regarding the time a L.O.I. is received will be resolved against the Proposer.

TOWN reserves the right to reject any or all L.O.I.s, to waive any or all L.O.I.s received, to re-advertise for L.O.I.s, to award in whole or in part to one or more Proposers, or take any other such actions that may be deemed to be in the best interests of the TOWN.

ANY INDIVIDUAL WHO BELIEVES THEY HAVE A DISABILITY WHICH REQUIRES A REASONABLE ACCOMMODATION IN ORDER TO PARTICIPATE IN SUBMISSION OF A LETTER OF INTEREST SHOULD CONTACT THE TOWN CLERK AT (954) 966-4600 AT LEAST FORTY EIGHT (48) HOURS PRIOR TO THE DATE SET FOR SUBMISSION OF A LETTER OF INTEREST.

TOWN OF PEMBROKE PARK

By: /s/ Emma Shoaff
EMMA SHOAFF
Acting Clerk-Commissioner