

TOWN OF PEMBROKE PARK

REQUEST FOR INFORMATION (RFI) FROM MUNICIPAL SOFTWARE PROVIDERS AND SERVICES

Notice is hereby given that the Commission of the Town of Pembroke Park, Broward County, Florida, is advertising for sealed RFI Submittal Packages from Municipal Software Providers which will be received by the Town Clerk of the Town of Pembroke Park, Florida, at Town Hall, 3150 S.W. 52nd Avenue, Pembroke Park, Florida 33023, until 3:00 P.M. on Friday, December 22, 2017. The RFI Submittal Packages will be publicly opened and the names of the individuals or entities submitting this requested information will be read aloud in the Town Commission Chambers on the above-appointed date and time. Envelopes must be clearly marked **“Municipal Software Providers and Services RFI.”**

Pembroke Park requires that each entity submitting an RFI Submittal Package must provide one (1) original and five (5) photocopies of the entire RFI Submittal Package, and one (1) electronic copy on either a CD, or USB storage drive. Mail or deliver to: Town Clerk, Town of Pembroke Park, 3150 S.W. 52nd Avenue, Pembroke Park, Florida 33023.

Pembroke Park is issuing this RFI to gather current market information for a software system to serve as a core business application for Financial (GL, Bank Reconciliation, Budgeting, Project/Grant Accounting, Contract Management, Requisitions, Purchase Orders, Accounts Payable, Accounts Receivable, Cashiering w/Online Payments, Financial Reporting), People Management (Human Resources, Applicant Tracking, Payroll, Time Keeping), Land Management (Planning, Permits, Inspections, Code Enforcement, Business Licensing, Parcel/Address Management), and Maintenance Management (Work Order & Infrastructure Assets, Inventory Management, Fleet Maintenance) application needs.

Additional information may be obtained from the Town of Pembroke Park website at <http://www.townofpembrokepark.com>

ANY INDIVIDUAL WHO BELIEVES THEY HAVE A DISABILITY WHICH REQUIRES A REASONABLE ACCOMMODATION IN ORDER TO PARTICIPATE IN THE SUBMISSION OF AN RFI SUBMITTAL PACKAGE SHOULD CONTACT THE TOWN CLERK AT (954) 966-4600 AT LEAST FORTY EIGHT (48) HOURS PRIOR TO THE DATE SET FOR SUBMISSION OF THE REQUESTED INFORMATION.

TOWN OF PEMBROKE PARK

Emma Shoaff
Acting Clerk-Commissioner